



BETHANIA LUTHERAN SCHOOL

POSITION PROFILE

Title of Position: Teacher Aide

1. Conditions

Bethania Lutheran School is a school with an enrolment of approximately 260 Prep to Year 6 students in 2015. The school seeks to fulfil its Mission Statement which states, "Bethania Lutheran School is a Christ centred community supporting the educational journey by providing dynamic, innovative teaching and learning within a nurturing environment."

Salary and related conditions are as per the Certified Agreements of the Lutheran Church of Australia, Queensland District Schools Department, and the Queensland Non-Governmental Schools Teachers Award.

2. Special Conditions

The successful applicant must have (or be able to obtain) a current Working with Children Suitability Card (Blue Card). It is also expected that successful applicants will display Christian commitment and the desire to enhance the Christian ethos of the school.

3. Role Description

The person is expected to:

- 3.1 Support the classroom teachers with student learning assistance, classroom support and administrative support.
- 3.2 Demonstrate a professional attitude to the teacher aide position, related in-service and professional development and the ability to develop personal and professional relationships with children, staff, colleagues, parents/caregivers and members of the wider community.
- 3.3 Ensure competence and efficiency in organisation and implementation of the required teacher aide tasks and responsibilities appropriate to the setting at Bethania.



A full Position Description is attached to this position profile.

4. Key Areas

- 4.1 Exhibit a willingness to evaluate the effectiveness of role tasks and continually develop teacher aide performance.
- 4.2 Participate and co-operate with all staff and act under the direction of the Deputy Principal
- 4.3 Be responsible for the implementation of teacher requests relating to student learning, classroom support, and administrative support.
- 4.4 Work efficiently to ensure that the classroom programs and teacher requirements are able to be maintained.

5. Desired Outcomes

- 5.1 A teacher aide environment that is organised and efficient, and which supports teachers in their work with students.
- 5.2 The School's policies and procedures are supported and developed.
- 5.3 The person works and co-operates with all staff in a positive and collaborative manner.

Knowledge and Qualifications

It is preferred that the applicant have a Certificate III in Education (Support Staff). Preference will be given to applicants who have experience working with children who have special needs and/or learning difficulties.

Applications

Applications including the attached application form and other information deemed relevant by the applicant are to be addressed to:

The Principal
Bethania Lutheran School
PO Box 213
Waterford, QLD 4133

or

ceyers@bethania.qld.edu.au

Applications close 4.00pm
Wednesday 8th July 2015

Selection Criteria

- SC1 Demonstrated skills which reflect an understanding of the Teacher Aide position
1. Prior experience and demonstrated knowledge in assisting individuals and groups in their learning.
 2. Prior experience and demonstrated knowledge of providing classroom support to teachers.
 3. Prior experience and demonstrated knowledge in assisting individuals and groups with special needs and/or learning difficulties.
- SC2 Demonstrated professional skills:
1. Demonstrated knowledge and experience of a range of ICTs, including iPads.
 2. Demonstrated ability to manage time and tasks efficiently and effectively.
 3. Ability to develop professional relationships with children, staff, parents and members of the community.
- SC3 Commitment to the Christian ethos of the school:
1. Knowledge of the beliefs of the Christian church.
 2. Knowledge of the ethos of Lutheran schools.
 3. Willingness to commit to the Christian ethos of the school and to uphold and promote the ideals of Lutheran education.