



Bethania Lutheran School

Professional Development Request Form:

Staff Information		
Staff Member Name		
Class		
Is Relief Staff Required?		
Duties that require covering in my absence		
Rationale – How does this PD fit with our mission/vision/values		
Professional Development		
Name of PD		
Date		
Venue		
Time		
Contact Details		
Cost		
Have you registered?	Yes	No
Is registration Required?	Yes	No
Lodging Information		
PD request	Approved	Not Approved
Name of Relief Teacher engaged		
Has this PD been entered on the calendar?		
Signed		